

FULL NAME

123 Street Name Drive - City Name, Louisiana 12345
985-555-0123 – 504-555-4321 - emailaddress@hotmail.com

Skills

- List relevant skills
- Summarize qualifications
- Include Certifications such as OSHA and TWIC
- Include specific programs you have knowledge of such as SAP, Quickbooks, MS Office

Experience

Job Title **Month/Year – Month/Year**

Company Name

- *Duties performed at this job*
- *Responsibilities*
- *Software/ equipment used*
- *Special awards or achievements*
- *certifications acquired*

Job Title **Month/Year – Month/Year**

Company Name

- *Duties performed at this job*
- *Responsibilities*
- *Software/ equipment used*
- *Special awards or achievements*

Job Title **Month/Year – Month/Year**

Company Name

- *Duties performed at this job*
- *Responsibilities*
- *Software/ equipment used*
- *Special awards or achievements*

Education

Degree- emphasis
College/ Institution

References

Name
Job Title
Company Name
Phone Number